

**Crossfield PTO**  
Open PTO Meeting Minutes

February 11, 2016

*Present:*

- RV Yoshida, Principal
- Mark Granieri, Assistant Principal
- Tony Felt, School Based Technology Specialist
- Suzanne Nordfelt, President
- Jill DeVoe, VP Fundraising
- Beth Malara, VP Events
- Nikki Evinger, VP Communications
- Jennifer Leo, Treasurer
- Caryn Danoff, VP School Involvement
- Katherine Scott, VP School Involvement

*Next meeting:*      March 10, 2016

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## **I. Announcements**

- **RV Yoshida:**
  - Kelsey Davis will join Crossfield as an administrative assistant
  - E-Cart Testing is underway to help teachers assess students
  - FCPS Budget - may result in tax increase
  - New Sign In System
    - ID will have to be used to sign-in to school
  - New newsletter format for school- “News You Choose”
  - Franklin Middle School visit - 10 kids don't have a bus to visit school; need to reach out to middle school to secure funding; PTO to possibly help
  - 6th Grade Promotion - last day of school
- **Mark Granieri**
  - Internet Safety presentation will happen again in the spring - recent current events will be highlighted
  - Present 3 times a year to students
- **Tony Felt**
  - 9 projectors ordered will be installed shortly
  - Ordering 3-D printer for Crossfield
    - will highlight at STEAM night
  - Donating devices - will write up for next CES PTO newsletter

## **II. Discussion**

- **President**
  - All PTO board positions have been filled and committee chairs are being confirmed for the 2016-17 year
  - Katharine Scott will work on Google Doc to flush out positions



- **Treasurer**
  - Credit card transactions have increased; we need to update the budget for fees
  - Look into website capabilities for selling tickets for events and donations
- **Programs**
  - No report
- **School Involvement**
  - No report
- **Events**
  - Popcorn & PJs has been moved to March 11th
  - Talent Show moved to March 4th
  - Book Fair moved to March 11th - 17th
  - March 15/16: Donuts for Dads
  - April 8th Navy/Crossfield Basketball Game at Oakton
    - Coaches have been secured for Boys - need Girls coaches; Will advertise in CES newsletter
    - Students will have practices twice a week
    - Pep rally will happen on 4/8; SCA and PBIS will coordinate
- **Communications**
  - No Report
- **Fundraising**
  - Boosterthon plan for our fundraising effort in 2016-17; FCPS approved vendor; we need to book a date for the fall
  - Spirit wear orders will open to coordinate with basketball game
  - Student store - needs more volunteers

#### IV. Attachments

- Budget
- Profit and Loss
- Balance Sheet